

Good afternoon Resident Students,

I write to share some preliminary information about the end of semester move-out and the process for limited exceptions to remain on campus through Thanksgiving until the end of finals.

### **Move Out**

As you are already aware, all three residence areas will close for the fall semester at 7 p.m. on Tuesday, November 24. Students will be expected to move out and continue courses remotely for the balance of the semester. Move out will be by appointment only to ensure continued social distancing, extending over a full week beginning on Wednesday, November 18. This timeline will accommodate those who have indicated they will leave for the holiday after their last in person class the week of November 16. RPS will send you detailed move out information next week, but here are a few things you should know:

- Residents will be expected to fully move-out and clean their bedroom and common areas before checking out.
- Students will book appointments to move out using the online program YouCanBook.me that returners used to book their move-in appointments this fall.
- Appointments will be available from Wednesday through Tuesday, November 18 through the 24. If a resident plans to move out earlier than November 18 they must schedule directly with RPS for an earlier appointment.
- The move-out guidelines will be the same as move-in guidelines, including only one helper and a two-hour time move-out period. More details will follow from RPS.
- Resident students will receive a more detailed e-mail about the move-out process during the week of October 26 that will provide the link for making a move-out appointment.

All of the rooms and buildings will be thoroughly cleaned between Thanksgiving and the beginning of the spring semester. RPS will be working with students on spring assignments once final registration for the spring is complete.

### **Exceptions for Continued Residence through Finals**

We understand that some students may request an exception to the Thanksgiving move-out and to remain on campus until the end of the semester. Please understand that these exceptions will be granted on a very limited basis for demonstrable technical/academic needs and other limited circumstances.

We have developed a process for you to make a request for exception by completing the [Residential Exception - Post Thanksgiving](#) form **no later than Friday, November 13.**

Extensions of campus residence are not included in the regular housing contract, and students will be placed in a temporary assignment if an exception is granted. Students will still need to move out of their current assignment (per the instructions above) and move into the temporary

placement. The cost for this 3 week period, beginning November 25 and ending no later than December 17 is \$750.

Dining Services will not be operating during this time period and students will responsible for their own meals. Students granted an exception to remain in housing after November 24 until the end of finals on December 17 will be expected to comply with the following:

- Students will be expected to move out of residence by 12 noon the day after their last final exam.
- Depending on COVID-19 conditions in mid-November, students granted an exception to remain on campus after November 24 may be required to stay in North Adams throughout the Thanksgiving Break and until they leave campus for the semester, foregoing visits home or to visit friends.
- There will be no campus COVID-19 testing during this period, but Health Services will be available for tele-medicine (except during the Thanksgiving Break when they will be closed) and referred to the BHS North Adams testing site should a COVID test be advised. Students will be expected to follow all directions given by Health Services as a condition of remaining on campus.
- If a student is required to quarantine or isolate post-Thanksgiving, the College will arrange food/meal deliveries at a cost of \$250 that will be billed to the student's account.
- Proof of flu vaccination will be required of all those approved to remain on campus.

As always, please let me know if you have any questions.